



Northumberland County Council

Your ref:

Our ref:

Enquiries to: Karon Hadfield

Email: karon.hadfield@northumberland.gov.uk

Tel direct: 01670 622610

Date: 27 August 2021

Dear Sir or Madam,

Your attendance is requested at a meeting of the **CABINET** to be held on **TUESDAY, 7 SEPTEMBER 2021** in the meeting space, Block 1 Floor 2 at **10.00 AM**.

Yours faithfully

Daljit Lally
Chief Executive

To Cabinet members as follows:-

Leader, Deputy Leader, C. Horncastle, W. Pattison, W. Ploszaj, G. Renner-Thompson, J.R. Riddle, J.G. Watson

Deputy Cabinet Members: C. Dunbar, P. Scott, C. Seymour

Agenda letter only for information to all other members of the Council

Any member of the press or public may view the proceedings of this meeting live on our YouTube channel at <https://www.youtube.com/NorthumberlandTV>.

Members are reminded of the Risk Assessment circulated for attending meetings at County Hall and the advice contained therein including:



Daljit Lally, Chief Executive
County Hall, Morpeth, Northumberland, NE61 2EF
T: 0345 600 6400
www.northumberland.gov.uk



Members are requested to self-test twice a week at home, in line with government guidelines; social distancing should be maintained; masks should be worn when moving around but can be removed when seated; hand sanitiser is to be used regularly.

AGENDA

PART I

It is expected that the matters included in this part of the agenda will be dealt with in public.

1. APOLOGIES FOR ABSENCE

2. MINUTES

(Pages 1
- 8)

To agree that the following minutes be confirmed as a true record and signed by the Chair:-

(a) Tuesday 17 August 2021.

(b) Wednesday 25 August 2021

3. DISCLOSURE OF MEMBERS' INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest (which includes any disclosable pecuniary interest) they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 4 July 2012, and are reminded that if they have any personal interests of a prejudicial nature (as defined under paragraph 17 of the Code Conduct) they must not participate in any discussion or vote on the matter and must leave the room. NB Any member needing clarification must contact Legal Services, on 01670 623324. Please refer to the guidance on disclosures at the rear of this agenda letter.

4. REPORT OF THE INTERIM EXECUTIVE DIRECTOR OF LOCAL SERVICES AND REGENERATION

(Pages 9
- 20)

The Northumberland Line

To provide Cabinet with an update on progress on the Northumberland Line project in the last 12 months including the achievement of several significant milestones and an overview of the next stages of the project and their funding implications (Appendix A).

The report of the CSEG OSC on this matter will be circulated when the Committee has met.

5. REPORT OF THE CHIEF EXECUTIVE

(Pages

Private Sector Housing Strategy 2021 – 2023

The report presents Cabinet with the draft Private Sector Housing Strategy 2021-2023, providing details of the proposed strategic objectives for the Council's Private Sector Housing Service for the following three years (Appendix B).

The report of the Communities and Place OSC is attached to the back of the report.

6. REPORT OF THE INTERIM EXECUTIVE DIRECTOR OF FINANCE AND SECTION 151 OFFICER (Pages 45 - 88)

Financial Performance 2021-22 - Position at the end of June 2021

The purpose of the report is to ensure that the Cabinet is informed of the current financial position for the Council against the Budget for 2021-22 (Appendix C).

7. REPORT OF THE CHIEF EXECUTIVE (Pages 89 - 122)

Seaton Valley Neighbourhood Plan

To seek approval to formally 'make' the Seaton Valley Neighbourhood Plan. The Plan passed independent examination in May 2021. A local referendum held in the Parish of Seaton Valley on 29 July 2021 returned a majority vote in favour of using the Plan to make decisions on planning applications. The Council is now obliged by statute to make the Neighbourhood Plan unless it considers that doing so would breach European Union obligations (Appendix D).

8. REPORT OF THE SERVICE DIRECTOR, STRATEGIC COMMISSIONING AND FINANCE (Pages 123 - 128)

Summary of New Capital Proposals considered by Officer Capital Strategy Group

The following report summarises proposed amendments to the Capital Programme considered by the officer Capital Strategy Group via email on 6 August 2021 (Appendix E).

9. URGENT BUSINESS

To consider such other business as, in the opinion of the Chair, should, by reason of special circumstances, be considered as a matter of urgency.

PART II

It is expected that matters included in this part of the Agenda will be dealt with in private. Reports referred to are enclosed for members and officers only, coloured pink and marked "Not for Publication".

10. EXCLUSION OF PRESS AND PUBLIC

The Committee is invited to consider passing the following resolution:

- (a) That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the Agenda as it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the 1972 Act, and
- (b) That the public interest in maintaining the exemption outweighs the public interest in disclosure for the following reasons:-

Agenda Items	Paragraph of Part I of Schedule 12A
11	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
AND	The public interest in maintaining this exemption outweighs the public interest in disclosure public interest in disclosure because of the commercially sensitive nature of the content.
12	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
AND	The public interest in maintaining this exemption outweighs the public interest in disclosure public interest in disclosure because of the importance of ensuring that the Council is able to make use of commercially sensitive information shared by care providers, and because of the need to ensure that the fairness of the forthcoming procurement process is not compromised.

11. MINUTES

Confidential minutes of the meeting of Cabinet held on Tuesday 17 August 2021, as circulated, to be confirmed as a true record and signed by the Chair.

12. REPORT OF THE SERVICE DIRECTOR, STRATEGIC COMMISSIONING AND FINANCE

Tender Approval for Statutory Maintenance Contracts

Property Services currently engages a number of maintenance contractors to provide statutory maintenance services for the Council's property portfolio. These contracts were last tendered in April 2016 for a period of 4 years with a 2 year extension and therefore are due to expire on 31st March 2022. The purpose of the report is to seek authorisation to re-tender these contracts in readiness for 1st April 2022 (Appendix F).

IF YOU HAVE AN INTEREST AT THIS MEETING, PLEASE:

- Declare it and give details of its nature before the matter is discussion or as soon as it becomes apparent to you.
- Complete this sheet and pass it to the Democratic Services Officer.

Name (please print):
Meeting:
Date:
Item to which your interest relates:
Nature of Registerable Personal Interest i.e either disclosable pecuniary interest (as defined by Annex 2 to Code of Conduct or other interest (as defined by Annex 3 to Code of Conduct) (please give details):
Nature of Non-registerable Personal Interest (please give details):
Are you intending to withdraw from the meeting?

1. Registerable Personal Interests – You may have a Registerable Personal Interest if the issue being discussed in the meeting:

a) relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or

b) any other interest (as defined by Annex 2 to the Code of Conduct)

The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner:

(1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

(1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purpose includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

2. Non-registerable personal interests - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your well being or financial position, or the well being or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision.

The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

3. Non-participation in Council Business

When you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are aware that the criteria set out below are satisfied in relation to any matter to be considered, or being considered at that meeting, you must : (a) Declare that fact to the meeting; (b) Not participate (or further participate) in any discussion of the matter at the meeting; (c) Not participate in any vote (or further vote) taken on the matter at the meeting; and (d) Leave the room whilst the matter is being discussed.

The criteria for the purposes of the above paragraph are that: (a) You have a registerable or non-registerable personal interest in the matter which is such that a member of the public knowing the relevant facts would reasonably think it so significant that it is likely to prejudice your judgement of the public interest; **and either** (b) the matter will affect the financial position of yourself or one of the persons or bodies referred to above or in any of your register entries; **or** (c) the matter concerns a request for any permission, licence, consent or registration sought by yourself or any of the persons referred to above or in any of your register entries.

This guidance is not a complete statement of the rules on declaration of interests which are contained in the Members' Code of Conduct. If in any doubt, please consult the Monitoring Officer or relevant Democratic Services Officer before the meeting.