

**Appendix 2 – Indicative timetable for recruitment of Tier 2 Roles – as at November 2022**

**NB – dates and time are subject to change dependent on candidate response levels per vacancy. Broad holds have been placed on diaries and actual dates and time will be advised in due course. This timetable is provided for illustrative purposes only.**

<b>Role</b>	<b>Closing date</b>	<b>Longlist</b>	<b>Initial Interviews</b>	<b>1:1 Teams with Helen/Rick</b>	<b>Technical Assessor</b>	<b>Shortlist</b>	<b>Assessment and Stakeholders</b>	<b>Final Interview</b>
Executive Director Place and Regeneration	<b>12 December</b>	<b>w/c 19 December</b>	<b>w/c 2 &amp; 9 January</b>	<b>w/c 2 &amp; 9 January</b>	George Manson, South Tyneside Council or Tom Stannard, CEX Salford	<b>16 or 17 January</b>  Assessments: Lumina LJI	<b>23 January (am)</b>  Staff Panel Partner Panel Helen 1:1	<b>23 January (pm)</b>
Executive Director Children, Young People and Education	<b>12 December</b>	<b>w/c 19 December</b>	<b>w/c 2 &amp; 9 January</b>	<b>w/c 2 &amp; 9 January</b>	Jill Colbert Sunderland DCS and CEX of Sunderland Children’s Trust	<b>16 or 17 January</b>  Assessments: Lumina LJI	<b>24 January (am)</b>  Staff Panel Partner Panel CYP Panel Helen 1:1	<b>24 January (pm)</b>
Executive Director Adults, Ageing and Wellbeing	<b>12 December</b>	<b>w/c 19 December</b>	<b>w/c 2 &amp; 9 January</b>	<b>w/c 2 &amp; 9 January</b>	Phil Porter, LBC Brent or Richard Webb, North Yorkshire CC	<b>16 or 17 January</b>  Assessments: Lumina LJI	<b>24 January (pm)</b>  Staff Panel Partner Panel Service User Panel? Helen 1:1	<b>25 January (am)</b>
Executive Director Public Health, Inequalities and Stronger Communities	<b>12 December</b>	<b>w/c 19 December</b>	<b>w/c 2 &amp; 9 January</b>	<b>w/c 2 &amp; 9 January</b>	Faculty to provide	<b>16 or 17 January</b>  Assessments: Lumina LJI	<b>25 January (am)</b>  Staff Panel Partner Panel Faculty? Helen 1:1	<b>25 January (pm)</b>

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Executive Director Resources and Transformation	<b>12 December</b>	<b>w/c 19 December</b>	<b>w/c 2 &amp; 9 January</b>	<b>w/c 2 &amp; 9 January</b>	Eugene O’Sullivan, Sheffield City Council or Rob Whiteman CIPFA	<b>16 or 17 January</b> Assessments: Lumina LJI	<b>26 January (am)</b> Staff Panel Partner Panel Helen 1:1	<b>26 January (pm)</b>
Director of Law and Corporate Governance	<b>12 December</b>	<b>w/c 19 December</b>	<b>w/c 2 &amp; 9 January</b>	<b>w/c 2 &amp; 9 January</b>	Suki Binjal, NCC interim and /or Gillian Marshall of Wakefield Council	<b>16 or 17 January</b> Assessments: Lumina LJI	<b>27 January (am)</b> Staff Panel Helen 1:1	<b>27 January (pm)</b>

**Sample day schedule with 5 elements and 5 candidates – worst case scenario (also option to reduce candidates down at lunch time)**

Time	Staff Panel	Partner Panel	Member Panel	CYP Panel	1:1 with CEX
9.00 – 9.40 am	Candidate 1	Candidate 2	Candidate 3	Candidate 4	Candidate 5
9.50 – 10.30 am	Candidate 2	Candidate 3	Candidate 4	Candidate 5	Candidate 1
10.40 – 11.20 am	Candidate 3	Candidate 4	Candidate 5	Candidate 1	Candidate 2
11.30 – 12.10 am	Candidate 4	Candidate 5	Candidate 1	Candidate 2	Candidate 3
12.20 – 1.00 pm	Candidate 5	Candidate 1	Candidate 2	Candidate 3	Candidate 4
1.00 – 1.45 pm	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
	<b>CANDIDATE REVIEW</b>	<b>CANDIDATE REVIEW</b>	<b>CANDIDATE REVIEW</b>	<b>CANDIDATE REVIEW</b>	<b>CANDIDATE REVIEW</b>
	<b>FINAL INTERVIEW</b>				
2.00 – 3.00 pm	Candidate 1				
3.00 – 4.00 pm	Candidate 2				
4.00 – 5.00 pm	Candidate 3				
5.00 – 6.00 pm	Candidate 4				
6.00 – 7.00 pm	Candidate 5				